

COUNTY OF DEL NORTE

County Administrative Office

981 H Street, Suite 210

Crescent City, California

REQUEST FOR PROPOSALS/BIDS

FOR PURCHASE AND DISPOSAL OF SURPLUS VEHICLES
FOR SCRAP (LOT ONLY)



Notice is Given - The Del Norte County Administrative Office will receive Proposals/Bids for Purchase and Disposal of Surplus Vehicles for Scrap (LOT only).

Date of RFP Issue – November 1, 2023

**Statement of Work
Purchase and Disposal of Surplus Vehicles for Scrap Metal
(SOLD AS LOT ONLY)**

BACKGROUND INFORMATION

This Request for Proposal/Bid is hereby issued by the County Administration Office for the purpose of purchase and disposal of surplus vehicles as scrap metal (lot only), as-is, where-is, from designated County site. It is the County's intention that this Contract will result in revenue to the County.

The term "bidder" is used herein shall refer to individuals, firms or organizations submitting bids in response to this Request for Proposal/Bid (RFP). The term "Contractor" is used to describe the successful bidder(s) in the context of purchase and disposal of surplus vehicles as scrap metal under a contract resulting from this RFP.

A walk through will be conducted on November 13, 2023, at 3:00 p.m. at the 206 Williams Drive location.

Sealed bids must be in a sealed envelope, with the outside of the envelope clearly marked "Bid Enclosed—PURCHASE OF SURPLUS VEHICLES AS SCRAP (LOT ONLY)*." Bids must be submitted on the Bid Form presented in Exhibit A. **Bids must be delivered to the address below before 3:00 p.m. Pacific Time on November 21, 2023.** The County will not be responsible for bids delivered to a person or location other than that specified herein, and reliance on the postal service will not excuse late bids. Example of Bid Form attached as Exhibit "A".

PROJECT DESCRIPTION

The project site is located on the northern California coast approximately twenty (20) miles south of the California/Oregon Border in Crescent City, California.

The County of Del Norte is soliciting Requests for Proposals for purchase and disposal of Surplus Vehicles as Scrap Metal (Lot Only).

Questions regarding the RFP/BID content shall be submitted by email to Antoinette Self at aself@co.del-norte.ca.us no later than 1:00 p.m. on November 14, 2023

SUBMITTAL REQUIREMENTS

Scope of Services

Surplus vehicles for scrap metal (see Exhibit "B" for location and type) will be sold as ONE LOT, to the highest bidder subject to the terms and conditions set forth herein. Bidder will not be allowed to select only the items he/she wants, but must take the entire lot to be considered for this award. The County will not accept any returns of material picked up by the contractor.

The contractor must remove all surplus vehicles from County premises (see Exhibit "B" for location) within ten (10) days from issuance of Notice to Proceed. Time is of the essence and the County reserves the right to cancel the contract and award the bid to another bidder if removal is not made within the time specified

The contractor will be responsible for furnishing all personnel and equipment necessary to remove the material from County premises.

Material is to be removed Monday through Friday, between the hours of 8:00 a.m. and 3:00 p.m. from the location listed in Exhibit "B". Contractor is requested to provide no less than (24) hours' notice prior to removing material from a given site in order to ensure that County staff is available to provide access.

Use of a blow torch or any other device that may cause a fire is strictly prohibited.

Material offered for sale is "AS IS" and "WHERE IS" and Seller makes no representation to Buyer that vehicles are suitable for any purposes except for scrap metal and without recourse to the County of Del Norte or its officers or employees. The description and quantity of items offered are to the best of the County's knowledge.

The County makes no warranty, guarantee or representation of any kind, expressed or implied as to the condition, utility, or usability of any material offered for sale.

The Contractor will be required to furnish the Purchasing Agent, or designee, a certified check or cashier's check for 100% of the contract amount, made out to the County of Del Norte. No personal checks will be accepted. No material will be allowed to be picked up before full payment is received by the County.

The Contractor shall be held responsible for any breakage to or loss of County's equipment or supplies through negligence of the Contractor or its employees while working on County premises. The Contractor shall be responsible for restoring/replacing any equipment or facilities so damaged. The Contractor shall immediately report any damages resulting from the performance of service to the Purchasing Agent.

Contractor, solely at its own cost and expense, will clean up any premises, property or natural resources contaminated or polluted due to Contractor's activities. Any fines, penalties, or punitive or exemplary damages assigned due to contaminating or polluting activities of Contractor will be borne entirely by Contractor.

Contractor must be prepared to enter into a Bill of Sale of Surplus Vehicles For Scrap Metal, a sample of which is attached as Exhibit "D".

BID CONTENT AND FORMAT REQUIREMENTS

Interested bidders shall submit an original signed Bid Form (see Exhibit "A") to Del Norte County Administration, Flynn Center, 981 H Street, Suite 210, Crescent City, CA 95531. Submissions that are hand-delivered may be brought to the Administration Office on the 2nd floor of the Flynn Center, no later than 3:00 p.m. on November 21, 2023.

Bids for the Lot described herein must be a lump sum amount.

The Bid Form must be completed in full and signed by an authorized representative of the Bidder. Enter the bid amount in numbers and in words, as you would do if writing a check. In the event of a discrepancy between the amount written in numbers and the amount written in words, the amount written in words will prevail.

TIMELINE

All responses are due to the Del Norte Administrative Office, 981 H Street, Suite 210, Crescent City, California, 95531 no later than 3:00 p.m. on November 21, 2023. The County will evaluate all pertinent information from submitted statements and proposals. All Respondents will be notified of the County's decision

Initial negotiations with the Respondent given first preference by the selection board will have precedence. The selection board members will consist of the following, County Administration; Parks & Building Maintenance Director. If the County is unable to agree on terms for services with the preferred Respondent, it will enter negotiations with the next preferred Respondent and so on until services are secured.

INSURANCE REQUIREMENTS

The selected Respondent shall maintain insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the scope of work and the results of that work by the Respondent, his agents, representatives, employees or subcontractors. The following minimum scope of insurance must be maintained for the duration of the project:

- **Commercial General Liability:** Insurance coverage on an "occurrence" basis, including completed operations, property damage, and bodily injury with limits no less than One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars

(\$2,000,000.00) in aggregate. The County requires the Respondent to name the County, its officers, officials, employees, and volunteers as additional insureds on the Commercial General Liability policy with respect to liability arising out of work or operations performed by or on behalf of the Respondent.

- **Automobile Liability:** Insurance covering any auto (Code 1), or if Respondent has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with a limit no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
- **Workers' Compensation:** Equal in scope and amounts required by the State of California, with statutory limits, and Employer's Liability Insurance with a limit of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. *Workers' Compensation and Employer's Liability Insurance is not required if the Respondent provides written verification that it has no employees*

If the Respondent maintains broader coverage and/or higher limits than those specified in this RFP, the County shall be entitled to the broader coverage and/or the higher limits maintained by the Respondent.

The Respondent's insurance coverage shall be primary coverage as respects the County for any claims which may arise out of the Respondent's performance of the work; any insurance maintained by the County shall not contribute with it. Coverage shall not be cancelled without written notice to the County thirty (30) days prior to the policy's termination date.

The County requires a waiver of any right to subrogation which any insurer of said Respondent may acquire against the County by virtue of the payment of any loss under such insurance. Respondent agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from Respondent's insurer.

NOTICE

Del Norte County reserves the right to:

- Request clarification of any submitted information.
- Not enter into any agreements.
- Amend or cancel this process at any time.
- Issue a similar RFP in the future
- The County reserves the right to request any contractor submitting a Proposal/Bid to clarify the submittal or to supply additional information necessary to assist in the selection process
- The County reserves the right to reject any and/or all submittals at its discretion for any reason.

Questions regarding the RFP/BID content shall be submitted by email to Antoinette Self at aself@co.del-norte.ca.us no later than 1:00 p.m. on November 14, 2023.

**EXHIBIT A
(Example Bid Form)**

Bidder: _____

**Authorized Representative:
Name and Title:**

Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Type of entity: _____
(e.g., individual, corporation, sole-proprietorship, non-profit organization, etc.)

Federal Tax ID: _____

Amount of Bid:

Required—For the Lot as described in the Invitation for Bids

In words: _____

In numbers: \$ _____

The undersigned certifies that he or she is an authorized representative of the Bidder identified above. The undersigned further certifies that by submission of this Bid the Bidder agrees that, if awarded a contract as a result of this Bid, the Bidder will pay to the County of Del Norte the above Bid Amount in consideration for the sole opportunity to take from the County's property the materials described on Exhibit B of the Invitation for Bids.

Signature of Authorized Representative

Date

EXHIBIT B
List of Vehicles
(Sold as Lot Only)*

	MAKE/MODEL	YEAR	VIN NUMBER
1.	FORD E-350	2001	1FBNE31L51HA16722
2.	FORD TAURUS	1999	1FAFP52U1XG253757
3.	FORD TAURUS	2000	1FAFP55U9YA134385
4.	FORD AEROSTAR	1996	1FMCA11U7TZB19063
5.	FORD TAURUS	1999	1FAFP52U4XG253753
6.	FORD TAURUS	1998	1FAFP52U4WG216071
7.	KIA RIO	2001	KNADC123016078876
8.	CHEVY MALIBU	2001	1G1ND52J016207430
9	FORD E-350	2002	1FBSS31S32HB74478
10.	FORD E-350	2007	1FTSS34S67DB07864
11.	FORD TAURUS	2001	1FAFP55U91G197229
12.	FORD TAURUS	1999	1FAFP53U5XG150596
13.	FORD TAURUS	2000	1FAFP52U2YG278717
14.	CHEVY MALIBU	2001	1G1HE52J516198138
15	FORD AEROSTAR	1996	1FMCA11U1TZB19060
16.	FORD E-250 VAN	2001	1FTNE24L21HA75387
17.	FORD F-250	2000	1FTNX21SOYEE23754
18.	FORD B600	1999	1FDXE40F9XHC34916
19.	FORD F-250 SD	1999	1FTNX21S6XEA23518
20.	FORD TAURUS	2007	1FAFP56U07A132117
21.	FORD TAURUS	2006	1FAFP56U66A115398
22.	FORD TAURUS	2002	1FAFP55S02A218097
23.	FORD CROWN VICTORIA	1999	2FAFP73W5XX135474
24.	NISSAN PICKUP	1988	JN6ND11S6JW000077
25.	HYUNDAI SONATA	2002	KMHWF35H82A699573
26.	DODGE CHARGER	2010	2B3AA4CT8AH304383
27.	FORD EXPLORER	2001	1FMDU72E71ZA10427
28.	GM OLDSMOBILE SILHOUETTE (VAN)	2000	1GHDX03E8YD270452
29.	FORD WINDSTAR	1995	2FMDA5147SBC68070
30.	FORD RANGER	2000	1FTYR10C2YPC12409
31.	FORD AMBULANCE/E-350	1994	1FDKE30M2RHB93597
32.	INTERNATIONAL 4700	1998	1HTSCABM0WH497988
33.	FORD TAURUS	2005	1FAFP53U75A265975
34.	FORD CROWN VICTORIA	2003	2FAFP71WX3X167768

*Some Vehicles are without paper titles.

35.	FORD RANGER	2001	1FTYR10D41PB36772
36.	FORD AMBULANCE/E-350	1989	1FDKE30M3KHC23051
37.	FORD TAURUS	2001	1FAFP55S21G122497
38.	FORD E-350	1999	1FBNE31I7XHC25310
39.	CHEVEROLET 1500/SILVERADO	2002	2GCEC19T621357190
40.	FORD TAURUS	2001	1FAFP55U51G197227
41.	FORD TAURUS	2001	1FAFP52U71G108102
42.	FORD TAURUS	1999	1FAFP53U4XG271877
43.	JEEP CHEROKEE	2001	1J4FF48S71L605617
44.	FORD E-350	2001	1FDWE35F51HA94112
45.	FORD INTERCEPTOR	2014	1FM5K8AR2EGA60092
46.	GMC C/K PICKUP	1985	1GTGC34W2FJ501903
47.	NISSAN FRONTIER	1998	1N6DD2157WC367788
48.	MAZDA 5	2007	JM1CR29L770147129
49.	FORD TAURUS	2007	1FAFP56U97A126686
50.	DODGE DAKOTA CLUB T	2005	1D7HW22K15S242048
51.	DODGE RAM 1500	1996	1B7HF16Y9TS614641
52.	FORD TAURUS	2001	1FAFP55U2YA134387
53.	SCHOOL BUS		
54.	DODGE CHARGER	2007	2B3KA43H17H797316
55.	FORD BUS/SAR	1998	1FDXE40FXWHB50263
56.	FORD INTERCEPTOR	2014	1FM5K8AR6EGA60094
57.	CHEV	1996	1GNFK16R7TJ319031

*Some Vehicles are without paper titles

**EXHIBIT C
(Location Map)**

206 Williams Dr, Crescent City, CA 95531



EXHIBIT D
(Sample Bill of Sale of Surplus Vehicles for Scrap Metal)

**Bill of Sale between County of Del Norte and _____ for Sale of
 Surplus County Vehicles as Scrap (Lot Only)***

The County of Del Norte (hereafter Seller), a political subdivision of the State of California, whose address is 981 H Street, Suite 210, Crescent City, California, hereby sells to _____ (hereafter Buyer), whose address is _____, California the following identified vehicles for scrap metal:

	MAKE /MODEL	YEAR	VIN NUMBER
1.	FORD E-350	2001	1FBNE31L51HA16722
2.	FORD TAURUS	1999	1FAFP52U1XG253757
3.	FORD TAURUS	2000	1FAFP55U9YA134385
4.	FORD AEROSTAR	1996	1FMCA11U7TZB19063
5.	FORD TAURUS	1999	1FAFP52U4XG253753
6.	FORD TAURUS	1998	1FAFP52U4WG216071
7.	KIA RIO	2001	KNADC123016078876
8.	CHEVY MALIBU	2001	1G1ND52J016207430
9.	FORD E-350	2002	1FBSS31S32HB74478
10.	FORD E-350	2007	1FTSS34S67DB07864
11.	FORD TAURUS	2001	1FAFP55U91G197229
12.	FORD TAURUS	1999	1FAFP53U5XG150596
13.	FORD TAURUS	2000	1FAFP52U2YG278717
14.	CHEVY MALIBU	2001	1G1HE52J516198138
15.	FORD AEROSTAR	1996	1FMCA11U1TZB19060
16.	FORD E-250 VAN	2001	1FTNE24L21HA75387
17.	FORD F-250	2000	1FTNX21SOYEE23754
18.	FORD B600	1999	1FDXE40F9XHC34916
19.	FORD F-250 SD	1999	1FTNX21S6XEA23518
20.	FORD TAURUS	2007	1FAFP56U07A132117
21.	FORD TAURUS	2006	1FAFP56U66A115398
22.	FORD TAURUS	2002	1FAFP55S02A218097
23.	FORD CROWN VICTORIA	1999	2FAFP73W5XX135474
24.	NISSANPICKUP	1988	JN6ND11S6JW000077
25.	HYUNDAI SONATA	2002	KMHWF35H82A699573
26.	DODGE CHARGER	2010	2B3AA4CT8AH304383
27.	FORD EXPLORER	2001	1FMDU72E71ZA10427
28.	GM OLDSMOBILE SILHOUETTE (VAN)	2000	1GHDX03E8YD270452
29.	FORD WINDSTAR	1995	2FMDA5147SBC68070

*Some Vehicles are without paper titles.

30.	FORD RANGER	2000	1FTYR10C2YPC12409
31.	FORD AMBULANCE/E- 350	1994	1FDKE30M2RHB93597
32.	INTERNATIONAL 4700	1998	1HTSCABM0WH497988
33.	FORD TAURUS	2005	1FAFP53U75A265975
34.	FORD CROWN VICTORIA	2003	2FAFP71WX3X167768
35.	FORD RANGER	2001	1FTYR10D41PB36772
36.	FORD AMBULANCE/E- 350	1989	1FDKE30M3KHC23051
37.	FORD TAURUS	2001	1FAFP55S21G122497
38.	FORD E-350	1999	1FBNE31I7XHC25310
39.	CHEVEROLET 1500/SILVERADO	2002	2GCEC19T621357190
40.	FORD TAURUS	2001	1FAFP55U51G197227
41.	FORD TAURUS	2001	1FAFP52U71G108102
42.	FORD TAURUS	1999	1FAFP53U4XG271877
43.	JEEP CHEROKEE	2001	1J4FF48S71L605617
44.	FORD E-350	2001	1FDWE35F51HA94112
45.	FORD INTERCEPTOR	2014	1FM5K8AR2EGA60092
46.	GMC C/K PICKUP	1985	1GTGC34W2FJ501903
47.	NISSAN FRONTIER	1998	1N6DD2157WC367788
48.	MAZDA 5	2007	JM1CR29L770147129
49.	FORD TAURUS	2007	1FAFP56U97A126686
50.	DODGE DAKOTA CLUB T	2005	1D7HW22K15S242048
51.	DODGE RAM	1996	1B7HF16Y9TS614641
52.	FOR TAURUS	2001	1FAFP55U2YA134387
53.	SCHOOL BUS		
54.	CHARGER	2007	2B3KA43H17H797316
55.	FORD BUS/SAR	1998	1FDXE40FXWHB50263
56.	INTERCEPTOR	2014	1FM5K8AR6EGA60094
57.	CHEV	1996	1GNFK16R7TJ319031

*Some Vehicles are without paper titles.

Buyer purchased the above vehicles “as is” and “where is” and Seller makes no representation to Buyer that vehicles are suitable for any purposes except for scrap metal.

The total amount paid for all 57 vehicles is \$_____. The sale was completed on _____ day of _____, _____

Neal Lopez
County Administrative Officer
County of Del Norte

Buyer

ATTACHMENT A

SCOPE OF SERVICES AND DUTIES.

A.1 SERVICES

- Provide for the purchase and the legal disposal of Surplus Vehicles as Scrap (Lot only) generated by Del Norte County.
- Surplus property shall be picked up from County location as determined by the County.
- Point of sale for all property, regardless of method of sale, shall be Del Norte County, and applicable sales taxes shall be collected and paid accordingly, in conformance with California State Law / California Franchise Tax Board.